

*Annual
Report & Accounts
2023-2024*



Legal and administrative information

Full Parochial Name: St Barnabas Church,
Ranmore, Dorking, Surrey.

Location: Ranmore Common Road, Dorking RH5 6SP

website: <http://www.achurchnearyou.com/ranmore-st-barnabas>

Churchwarden and correspondence address: Dr Robin Luff,

The Dispensary Lower Flat, Ranmore Common, Dorking RH5 6SR

Telephone: 01036 884093 – email: robinluff@btinternet.com

The Reverend Caroline Lazenby Assistant Priest

Dr Robin Luff

Churchwarden and
Acting PCC Secretary

Mr Nicholas Grealy

Churchwarden and
Deanery Synod Representative

(Churchwardens are *ex officio* members of the PCC, elected annually)

Mr Howard Hills

Deanery Synod Representative

Names of elected members of the PCC during 2023–2024:

Mrs Carolyn Bourton

Sir Anthony Goodenough

Mrs Helena Hay

Mr Ian Hudson

Hon. Treasurer

Mrs Lynda Mackie-Gandy

Mr Peter Smith

Mrs Sandra Skelt

Minutes Secretary

Mrs Geraldine Swallow

The Parish of St Barnabas Ranmore has been joined with St Martin's, St Paul's and St John's parishes in a formal group ministry in the Diocese of Guildford.

The Parochial Church Council of Ranmore is a Charity exempted from registration with the Charity Commission but recognised by HMRC for taxation purposes under reference Xn3955.

It receives income only from the Baron Ashcombe Churches Fund which is administered by independent trustees.

Bankers: NatWest Bank PLC, 14 High Street, Dorking.

Legal advisers: Messrs Downs, 156 High Street, Dorking.

Structure, governance and management

The members of the PCC are elected in accordance with the Church Representation Rules for terms of office of three years. All members of the congregation are encouraged to enrol on the Electoral Roll and to stand for election to the PCC.

Objects and activities

The objectives of the PCC are to promote St Barnabas as a centre for the community of Ranmore and a place for regular worship using, predominantly but not exclusively, the Prayer Book forms of Service; to maintain to a high standard the structure of the Victorian Gothic Grade II listed Church building; and to provide an increasingly popular venue for weddings and baptisms.*

Achievements & Performance

Statistics for Mission 2022: We have completed and submitted the Statistics for Mission for the year past.

Parish return made to Diocese:

1. The Electoral Roll in 2022 numbered 52. The list of names will be available at the APCM.
2. Services have taken place in the church and by Zoom (thirteen, average login 9)
3. There have been 9 weddings the year, 10 baptisms and three funerals.
4. The average Sunday attendance has been 30, 3% being children.
5. There have been 5 meetings of the PCC, having a lay majority for all meetings.
6. There have been fourteen events at the church excluding services.

Report on the Electoral Roll 2023

1. The Electoral Roll was revised in 2023 and numbers 50.
2. The Roll number entitles the Parish to elect up to nine lay member of the Parochial Church council.

1. Clergy matters (Caroline Lazenby and others)

- 1.1 To note the resignation of the Rector, the Reverend Derek Tighe 31-08-2022.
- 1.2 To note that Bishop Andrew has placed the United Benefice in suspension of presentation of the living and requested that the Benefice with St Paul's Dorking devise a new ministry and mission for central Dorking.
- 1.2 To record our thanks to the Reverend Caroline Lazenby and Licensed Lay Minister Chris Watts for maintaining regular services.

2. Safeguarding

- 2.1 In keeping with Church of England guidelines, all members of the PCC have received clearance under Disclosure and Barring legislation.
- 2.2 There have been no events in the Parish requiring Safeguarding actions.
- 2.3 The Parish Dashboard is up to date and awaits further input from our Safeguarding Officer.

3. Parish return made to Diocese

- 2.3 Census data: population 285, households 117, population density 73/sq mile, Christian 65% (Buddhist 0.1%, = 1/4 of person!), average Sunday attendance 30, 9 weddings, 10 baptisms, 3 funerals.

4. Worship

- 4.1 St Barnabas continues to use the Book of Common Prayer and the King James Bible. We welcomed the Guildford branch of the Prayer Book Society for a Communion and Evening Prayer.
- 4.2 We continue to worship in church on first, second and fourth Sundays and to mark special events in the church year. The Tenebrae Meditation in Holy Week, designed by Nicholas Yates and The Whyte Effect Choir deserves special mention.
- 4.3 Evening Prayer takes place on the third Sunday – when no service in church is held – making use of Zoom technology.

- 4.4 Many thanks are owed to Mr Richard Gover for his painstaking and elegant editorial and publishing work on behalf of the Parish, especially for the orders of service booklets.
- 4.5 We are pleased to record that the restrictions for the Covid pandemic were relaxed in the year, allowing our worship in church to resume.

5. Music

- 5.1 The Walker organ continues to require regular maintenance but is in fine voice.
- 5.2 We are pleased to retain the services of our excellent organist, Mr Martin Hall FRCO. The Phoenix Choir has made an occasional appearance.
- 5.3 We are pleased to continue our very beneficial relations with the Whyte Effect Choir and its leader, Nicholas Yates. We also recognise the fine contributions of Crispian Steele-Perkins, our guest trumpeter.

6. Social

- 6.1 We continue to develop the use of the church in as many ways as possible.
- 6.2 The church has used to enable continued rehearsal by the Meadvale Singers
- 6.3 Heritage Open Days were very successful, ending with fine Choral Evensong.
- 6.4 The Cherry Fair was once again held with some success.
- 6.5 Our Christmas Fair took place again, raising a substantial amount for church funds.
- 6.6 Our organist continues to use the organ for teaching.

7. Parochial Church Council

- 7.1 The PCC membership has been stable throughout the year, continuing to meet via Zoom.
- 7.2 There have been five meetings in the year, all of which have been quorate in that a majority of lay members has been present at each meeting.

Robin Luff, Acting PCC Secretary

FABRIC REPORT

1.1 Structure

- 1.1.1 The church is in generally good condition.
- 1.1.2 There has been no movement recorded by the various *tell-tales* in the church.
- 1.1.3 The roof has fully inspected using a drone and a detailed photographic record obtained. Minor work is needed.
- 1.1.4 The electrical system is now fully functional. (The failed circuit proves to have both a fuse and an RCB!).

2.1 Contents

- 2.1.1 We have obtained a two further chasubles, one purple and one white, for the church, both funded by donation.
- 2.1.2 The electric candles continue to give good service.
- 2.1.3 The faux flowers have given pleasing results in the church during the year.
- 2.1.4 The tower captain informs us that major work is need to maintain the fine ring of bells – “one of the best heavy eights in the South” – and this will entail detailed inspection and faculty permission. There has been some progress on this but a structural engineer’s opinion is needed before further work.
- 2.1.5 Through the good offices of Queen Camilla and Brother Timothy Passow of the Brooklyn Oratory, New York, the church has acquired another sacramental chalice with close links to the Cubitt family. Subject to obtaining the appropriate faculty, this will be reintroduced into sacramental use.

3.1 Curtilage

- 3.1.1 Trees in the churchyard continue to require attention from our tree surgeons.
- 3.1.2 The vestry oak tree shows signs of very considerable distress.
- 3.1.2 The churchyard paths have been renewed to a very high standard.

4.1 Surroundings

- 4.1.1 A stabilised area for parking has now been constructed opposite the church, providing space for ten cars.

Dr Robin Luff, Mr Nicholas Greal, Churchwardens

Financial Report 2023

WE HAVE a surplus for the year of some £5,000 which includes an exceptional Film location fee of £2,500 which is not refundable. Further fees will recur if we are selected from a shortlist for actual filming.

Income from donors fell this year and there were fewer weddings. Income from fund raising marginally increased this year including the two fairs and the summer teas. The recovery of interest rates also gave us increased income from our deposits with the bank. Although electricity consumption was only two thirds that of the previous year, price increases meant that the cost was virtually unchanged.

Upkeep of the churchyard has greatly increased this year as we needed a special report on the trees in the churchyard; in particular the Redwood tree which borders the School House. Provision has been made for necessary work but we anticipate further expense next year.

Ian Hudson, Hon Treasurer

St Barnabas' Church, Ranmore Balance Sheet at December 31st 2023

	2023	2022
Current assets	£	£
Debtors and payment in advance	2,628	2,871
Bank balances and cash in hand	101,683	91,206
	<u>104,311</u>	<u>94,077</u>
Liabilities: amounts falling due within one year		
Other creditors	(19,288)	(13,679)
Net Current Assets	<u>85,024</u>	<u>80,398</u>
Parish Funds – Unrestricted & Designated Funds		
General Fund	62,977	57,977
Whitaker Legacy	5,000	5,000
Improvements Fund	1,287	1,287
	<u>69,264</u>	<u>64,264</u>
Restricted Funds	15,759	16,134
	<u>85,024</u>	<u>80,398</u>

Approved by the PCC and signed on 18th March 2024
The Reverend Caroline Lazenby – Assistant Priest

Independent Examiner's report to the PCC of St Barnabas Church, Ranmore

REPORT to the members of the PCC (the Council) on my examination of the accounts of the Council for the year ended 31st December 2023.

Responsibilities and basis of report

As members of the Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any respect:

1. accounting records were not kept in respect of the Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nicola Downs

4 Fox Cottages,
Ranmore Common,
Dorking RH5 6SR
19th February 2024

St Barnabas Church Ranmore
Statement of Financial Activities for the year ended 31st December 2023

		Unrestricted			Total 2023	Total 2022
		General Fund	I Funds	Restricted Funds		
Incoming Resources	Note	£	£	£	£	£
Income from Donors	1a	25,370	–	–	25,370	29,424
Income from Operations	1b	18,340	–	–	18,340	20,159
Income from Investments	1c	2,640	–	–	2,640	1,873
		46,350	–	–	46,350	51,456
Chasuble Fund (Restricted)		–	–	–	–	869
Whitaker Legacy (Designated)		–	–	–	–	5,000
Total Incoming Resources		46,350	–	–	46,350	57,325
Resources Expended						
Grants and Donations	2a	2,195	–	–	2,195	2,687
Activities in the Church	2b	38,148	–	–	38,148	62,743
Administration	2c	1,007	–	–	1,007	322
		41,350	–	–	41,350	65,751
Chasuble Fund (Restricted)		–	–	–	–	1,586
Cubitt Bench (Restricted)	2b	–	–	375	375	–
Total Resources expended		41,350	–	375	41,725	67,338
Surplus (Deficit) for the year						
General funds	7	5,001	–	–	5,001	(10,013)
Restricted funds		–	–	(375)	(375)	–
		5,001	–	(375)	4,626	(10,013)
Balances b/fwd		57,977	6,287	16,134	80,398	90,411
Balances c/fwd		62,977	6,287	15,759	85,024	80,398

St Barnabas Church Ranmore
Notes to the Financial Statements
Statement of Financial Activities for the year ended 31st December 2023

		Unrestricted			Total 2023	Total 2022
		General Fund	I Funds	Restricted Funds		
Incoming Resources		£	£	£	£	£
1a Income from Donors						
Planned Giving (Gift Aided)		10,900	–	–	10,900	12,080
Other Gift Aided Receipts		1,831	–	–	1,831	2,821
Offertories		5,920	–	–	5,920	6,415
Income Tax recovered		4,707	–	–	4,707	5,432
Other donations		1,011	–	–	1,011	676
Diocesan Grants		1,000	–	–	1,000	2,000
		25,370	–	–	25,370	29,424
Chasuble Fund (Restricted)		–	–	–	–	869
Whitaker Legacy (Designated)		–	–	–	–	5,000
		25,370	–	–	25,370	35,293
1b Income from Operations & Fund-raising						
Cherry Fair		2,426	–	–	2,426	2,016
Christmas Fayre		1,931	–	–	1,931	1,866
Commission from Easy Fundraising		126	–	–	126	60
Film Location Fee		2,500	–	–	2,500	–
Concerts		–	–	–	–	120
Awards from 100 Club		3,650	–	–	3,650	3,740
Wedding fees		3,382	–	–	3,382	9,583
Funeral fees		3,231	–	–	3,231	1,814
Teas		1,095	–	–	1,095	959
		18,340	–	–	18,340	20,159
1c Income from investments						
Ashcombe Trust		1,804	–	–	1,804	1,731
Dividends & interest		836	–	–	836	142
		2,640	–	–	2,640	1,873
Outgoing Resources						
2a Grants and Donations						
Secular Charities		1,200	–	–	1,200	1,822
Hospices		400	–	–	400	400
CofE Children's Society		320	–	–	320	200
Deanery Chaplaincy		275	–	–	275	320
		2,195	–	–	2,195	2,687

St Barnabas Church Ranmore

Notes to the Financial Statements – continued

Statement of Financial Activities for the year ended 31st December 2023

	Unrestricted				
	General Fund	I Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£	£
2b Activities of the Church					
Parish Share	13,848	–	–	13,848	14,844
Salaries and fees	4,019	–	–	4,019	4,301
Wedding Expenses	1,419	–	–	1,419	4,076
Funeral Expenses	751	–	–	751	80
Heating, Lighting & Water	3,474	–	–	3,474	3,323
Insurance	3,562	–	–	3,562	3,254
Repairs to paths	–	–	–	–	26,822
Maintenance (other)	2,135	–	–	2,135	2,223
Upkeep of services	1,067	–	–	1,067	1,346
Miscellaneous Expenses	1,051	–	–	1,051	848
Churchyard maintenance	6,822	–	–	6,822	1,625
	38,148	–	–	38,148	62,743
Cubitt Bench	–	–	375	375	1,586
	38,158	–	375	38,523	64,330
2c Administration					
Telephone & Broadband	982	–	–	982	164
Miscellaneous	15	–	–	15	157
	1,007	–	–	1,007	322

3 Trustees

No payment has been made to PCC members for their services.

4 Accounting policies

The accounting policies are those contained in the recommended model except that moveable fixtures and fittings and other equipment are written off upon acquisition.

5 Quinquennial Inspection

The last inspection took place in October 2021

St Barnabas Church Ranmore

Notes to the Financial Statements – continued

Statement of Financial Activities for the year ended 31st December 2023

6 Movement in Funds

	Brought Forward	Received this Year	Spent this Year	Transfers	Carried forward
	£	£	£	£	£
Unrestricted Funds					
General Fund	57,977	46,350	(41,350)	–	62,977
Designated Funds:					
Whitaker Legacy	5,000	–	–	–	5,000
Improvements Fund	1,287	–	–	–	1,287
	64,264	46,350	(41,350)	–	69,264
Restricted Funds					
Brian Senior Bequest					
for capital projects/maintenance	10,000	–	–	–	10,000
Chasuble Fund	73	–	–	–	73
Cubitt Bench	375	–	(375)	–	–
Grealy fund for stained glass windows and outside masonry	5,686	–	–	–	5,686
	16,134	–	(375)	–	15,759

100 Club Report 2023

Accounts for the year ended 31st December 2023

	2023	2022
	£	£
Brought forward on 1st January	325	343
Monthly Subscription receipts	3,803	4,010
Prize Draws	(192)	(288)
Donations to St Barnabas PCC account	(3,650)	(3,740)
Balance carried forward 31st December	286	325